



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center and Gardens


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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon ASLA, Executive Officer

DATE: May 2, 2007

SUBJECT: **Agenda Item VII: Consideration of resolution authorizing entering into an Assistance Agreement with California Department of Parks and Recreation for King Gillette Ranch planning services, funded through a National Park Service Task Agreement.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing entering into an Assistance Agreement with the California Department of Parks and Recreation for an amount not to exceed \$15,000, funding to be provided pursuant to National Park Service Task Agreement J8544050051 between the MRCA and the National Park Service.

Background: MRCA, National Park Service, Santa Monica Mountains Conservancy, and the California Department of Parks and Recreation (State Parks) have all provided staff assistance for the joint planning effort at King Gillette Ranch. State Parks has requested funding assistance up to \$15,000 for reimbursement of the services of the State Parks landscape architect from San Diego to work with MRCA and NPS staff. Also to be funded are some State Parks telecommunications services and other technical work related to planning for joint NPS/CDPR administration offices at the site.

Task Agreement J8544050051, the agreement between MRCA and the National Park Service for King Gillette Ranch planning, would be the funding source. In order for MRCA to reimburse State Parks staff time, the agency requires that an Assistance Agreement be signed. The attached draft Agreement is the required State Parks format. State Parks will invoice MRCA, and MRCA will be reimbursed through the NPS Task Agreement, including a 10% administrative fee.